

FORMAT FOR PERFORMANCE APPRAISAL REPORT

YEAR OF APPRAISAL 2006 - 2007

Profile of the Teacher Education Institution

1. Name of the Institution : **Titus II Teachers College, Tiruvalla**
2. Address for Communication : **Titus II Teachers College, Tiruvalla,
Pathanamthitta District, Kerala.
Pin - 689 101**
3. Phone No. (with STD Code) : **0469 2601383**
4. Fax No. : **Nil**
5. E-mail : **tituscollege@sify.com**
6. Date of establishment of the institution : **1957**
7. Course (s) Offered:

Name of the Course in full	Stage/Level	Duration	Year of Starting the Course	Intake Approved
B.Ed	Secondary	1 Year	1957	150

8. Name of the University / Examining Body to which the institution is affiliated : **Mahatma Gandhi University, Kottayam, Kerala.**
9. Number and date of the Regional Committee granting recognition/ permission (Course wise) : **B.Ed. Letter No. F.K.L/Sec/13/SRO/
NCTE1999/5238 dated 22.03.2000
from the Regional Director,
NCTE, Bangalore.**

CURRICULAR TRANSACTION

Mode of Selection of Students

- 10 (a) Please indicate if the admissions are made by the centralized entrance tests conducted by University / State Government. If so, it may be indicated if admissions are made strictly as per the nominations made by the State Government / affiliating body. :
- Centralized Allotment by the State Government. Admissions are made strictly as per the nominations made by the State Government and the University.**
- (b) If Selection is made by institution itself, procedure / criteria for selection may be indicated. :
- Not applicable**
- (c) If the admission is made through any other methods details with justification may be given. :
- Not applicable**

11. Furnish the following information for the outgoing academic session:

- a. Date of start admissions : 17.10.2006
- b. Date of closure of admissions : 06.12.2006
- c. Date of start of classes : 19.10.2006
- d. Total practice teaching days : 40 days
- e. No. of practice lessons : 30 lessons and related practical works.

f. Name of practice teaching schools and their distance from the Teacher Training Institution.

Sl. No.	Name of practice teaching schools	Distance from the College
1.	S.C.S. Hr. Sec. School, Tiruvalla	250 m.
2.	M.G.M. Hr. Sec. School, Tiruvalla	1.5 k.m.
3.	D.B. Hr. Sec. School, Tiruvalla	3.0 k.m.
4.	Nicholson Hr. Sec. School, Tiruvalla	3.0 k.m.
5.	St. Johns Hr. Sec. School, Eraviperoor	9.0 k.m.
6.	A.M.M. Hr. Sec. School, Edayaranmula	14.0 k.m.
7.	St. Thomas Hr. Sec. School, Kozhencherry	19.0 k.m.
8.	N.S.S. Hr. Sec. School, Kunnamthanam	8.0 k.m.
9.	C.M.S.H.S, Nedungadappally	23.0 k.m.
10.	M.M.A.H.S., Maramon	17.0 k.m.
11.	S.B. Hr. Sec. School, Vennikulam	12.0 k.m.
12.	Balikamadom Hr. Sec. School, Tiruvalla	3.0 k.m.
13.	Govt. H.S., Kuttoor	4.0 k.m.
14.	S.N.V.H.S., Thirumoolapuram	3.0 k.m.
15.	N.S.S. H.S.S, Muthoor	3.0 k.m.
16.	St. Joseph Hr. Sec. School, Changanacherry	10.0 k.m.
17.	St. Mary's H.S., Kozhencherry	19.0 k.m.
18.	S.B. Hr. Sec. School, Changanacherry	10.0 k.m.
19.	C.M.S. Hr. Sec. School, Mallappally	14.0 k.m.
20.	St. Thomas H.S.S., Eruvellipra	3.0 k.m.
21.	St. Teresas Convent G.Hr. Sec.S., Chengaroor	11.0 k.m.
22.	S.C.S.Hr. Sec. School, Ranny	31.0 k.m.

- g. Last teaching day : August 24, 2007
- h. Period of vacation / break during the academic session : Christmas vacation : 23.12.2006 - 31.12.2006
- i. Date of start of examinations along with examination schedule : 3 August 2007 to 22 August 2007
(Exam schedule yet to be released)
- j. Total number of teaching days : 210

12. Please state whether there was any shortfall in the number of teaching days/practice teaching days, indicating the reasons therefore.

No. of students admitted 2006 - 2007 : 150

No. of students appearing for the exam. : 148

13. Weekly time table followed by the institution

(Course-wise details to be annexed) : **Time table attached.**

14. Placement record.

Details of placement of students who passed out in the previous batch. Indicate the number of students employed in Central Government, State Government, Government aided or private schools. :

36 students took teaching employment in Central Government, State Government, Government aided or private schools and 25 joined for higher studies.

TEACHING RESOURCES

15 Details of Teachers in position with qualification and experience.

Sl. No.	Name (with date of birth)	Designation	Qualification (with year of passing)	Date of appointment & joining the Institution	Status (regular/ adhoc/ contact)	Scale of pay
1.	Dr. K.K. John 01.10.1957	Principal	M.Sc. (1980) M.Ed. (1984) M.Phil (1997) Ph.D (2006)	04.01.1988	Regular	12000- 18300/
2.	Titus Thomas 30.05.1965	Lecturer (Sel. Gr.)	M.Com.(1987) M.Ed.(1989) NET	02.01.1990	Regular	12000- 18300
3.	Dr. K.S. George 28.05.1957	Lecturer (Sel. Gr.)	M.Sc.(1982) M.Ed.(1985) PGDHE ('98) Ph.D. (2003) M.A.(Psy.)06	01.06.1990	Regular	12000- 18300
4.	Dr. T.K. Mathew 08.03.1962	Lecturer (Sel. Gr.)	M.Sc.(1984) M.Ed.(1986) PGDHE (97) Ph.D (2003) M.A. (2006)	01.06.1990	Regular	12000- 18300
5.	Dr.Koshy P.Chacko 30.11.1957	Lecturer (Sl.Gr.)	M.A.(Eco).(1980) M.A.(His).(1985) M.Ed.(1983) Ph.D.(1994) NET	06.06.1994	Regular	10000- 15000
6.	Sunila Thomas 28.05.1969	Lecturer (Sr.Sc.)	M.Sc.(1991) M.Ed.(1993) NET	01.07.1994	Regular	8000- 13500
7.	Anita Mathai 23.01.1968	Lecturer (Sr.Sc)	M.A. (1991) M.Ed.(1994) NET	01.10.1999	Regular	8000- 13500
8.	Issac Paul 08.05.1977	Lecturer	MCom(1999) M.Ed.(2002) NET	09.07.2001	Regular	8000- 13500

9.	Nimmi Maria Oommen 17.01.1974	Lecturer	M.Sc.(1996) M.Ed.(1999) NET	14.06.2004	Contract	8000- 13500
10.	Dr. Mini John 03.04.1965	Lecturer	M.Sc.(1987) M.Ed.(1989) PGDHE ('98) Ph.D. (2004)	16.01.2006	Regular	8000- 13500/
11.	Prof. Sushama Zachariah 24.08.1950	Lecturer	M.A. (1971) M.Ed.(1975)	01.06.2006	Guest	”
12.	T. Yohannan 20.05.1951	Lecturer	M.A. (1978) M.Ed.(1985)	01.06.2006	Guest	”
13.	Smt. Simi Anna Mathew	Certificate Course in Craft- Instructor in Art / Craft.		01.06.2006	Part-time	”
14.	Thiruvalla Gopalakrishnan	Ganabhusanam Instructor in Music		01.06.2006	Part-time	”

16. Steps taken by the institution in getting teachers who do not fulfill the NCTE norms acquire qualification as per NCTE norms. : **Not Applicable**

17. Human Resource Development:

- a. What are the steps taken by the institution for the professional development of Teaching and Non-teaching staff?

Two of our faculty members undergone the research work under the FIP of UGC for Ph.D. and one submitted the thesis. Two others are registered for research and commenced the work. Sent our newly appointed office staff for office procedure training from our sister concern.

- b. Mention the Seminars / Conferences / Workshops (with duration) which the teachers have attended as participants / resource persons in the previous year.

Seminars / Workshops / Symposium etc. attended by Teachers

Sl. No.	Paper Presentd / Participated	Date	Venue	Participants
1.	Workshop on modification of Lesson plan in Physical education	28 th June 2006	Patriarch Ingnatius Zakka-I Training College, Malecruz	Mr. Titus Thomas
2.	National Seminar on Learning Disability Dealing with Dyslexia	20 th & 21 st July 2006	St Joseph College of Teacher Education, Eranakulam	Dr. K.S. George Dr. T.K. Mathew
3.	Orientation Seminar on Women Counselling	20 th July 2006	University Assembly hall, Kottayam	Dr. Mini John Smt. Nimmi Maria-Oommen Smt. Anitha S.M.
4.	Workshop on B.Ed Syllabus	4 th August 2006	Titus II Teachers College, Tiruvalla, St. Thomas College of Teacher Education, Pala & St. Joseph Training College, Mannanam SAM Training College, Poothotta	Dr. K.K John Mr. Titus Thomas Dr. K.S. George Dr. T.K. Mathew Dr. Koshy P. Chacko Smt. Sunila Thomas Dr. Mini John Smt. Nimmi Maria-Oommen Mr. Issac Paul Smt. Anitha S.M.
5	Seminar on Sports Medicine	9 th & 10 th Aug 2006	Cochin College, Cochin	Mr. Titus Thomas
6.	Workshop on Taxonomy of Educational Objectives with special Reference to Physical Science	18 th August 2006	St. Thomas College of Teacher Education, Pala	Dr. T.K. Mathew
7.	Seminar on Value Orientation in Education	22 nd & 23 rd August 2006	St. Thomas College of Teacher Education, Pala	Dr. K.K John Dr. Mini John Smt. Nimmi Maria Oommen Dr. Koshy P. Chacko Mr. Issac Paul
8	Workshop on Preparation of Effective Teaching Manual and Models of Teaching in Social Science Education	25 th August 2006	SAM Training College, Poothotta	Dr. Koshy P. Chacko
9.	Reification of M.Ed Curriculum	27 th August 2006	School of Pedagogical Sciences, M.G university Kottayam	Dr. K.K John Dr. Koshy P. Chacko Smt. Sunila Thomas Smt. Anita Mathai Mr. Issac Paul
10.	Workshop on Lesson pPlanning and Evaluation	28 th August 2006	St. Joseph Training College, Kottayam	Dr. T.K. Mathew
11	International Psychology Film Festival 'Frames of Mind'	6 th & 7 th Oct.2006	Kuriakose Elias College, Mannanam	Dr. K.S. George
12	National Seminar on 'Quest for excellence through TQM in the Institutions of Teacher Education'	13 th & 14 th October 2006	N.S.S Training College, Ottapalam	Dr. T.K. Mathew

13.	Seminar on Advanced Leadership	21-23 rd October 2006
14	Conference on Higher Education in Knowledge based society – The challenge of Kerala	3 rd Nov.2006
15	National Seminar on Spiritual Secularism	8 th Feb. 2007
16	National Workshop on Autonomy	27 th & 28 th Feb. 2007
17.	National workshop on Research Methodology in Education	7 th -9 th March 2007

18. LAND BUILDING

- a) Please indicate if the institution is housed in a rented or own building? : **Own building**
- b) If rented, please indicate the time frame for construction of own building and its progress. Details of land, approved master plan, construction schedule estimated cost of the building project, source of funding and present progress may be indicated. : **Not Applicable**
- c) Whether the building is being used exclusively by the institution throughout the year? If not, give details. : **Not Applicable**

19. INFORMATION TECHNOLOGY

Indicate details of AV equipment and IT equipment such as computers, printers, access to internet etc. along with the extent of their utilization.

Colour T.V.	:	2	
Radio, Audio Cassette Recorder	:	2	
Slide-cum-film Projector	:	2	
OHP with arts materials for preparation of charts and slides	:	4	
Epidiascope	:	1	
VCR	:	1	
Amplifier	:	3	
Loud Speakers	:	5	
Microphone	:	7	
Camera	:	1	
16 M Sound Projector	:	1	
Lingaphone records	:	1 set	
Blank audio video cassettes	:	15	:
Computers	:	7	
Printer	:	5	
Internet	:	Available	
DVD player	:	1	

20. LIBRARY

Number of books / journals / periodicals (both and specific) that have been added to the library during the outgoing academic session.

Books as 31.03.2007	:	12342
Books added during 2006 - 2007	:	429
No. of journal titles	:	23
New journals titles added during 06-07	:	3

Periodicals Titles added during 06-07 : 46
 Total No. of journals / periodicals : 69

News Papers

English - 1
 Malayalam - 2

21 SPORTS & PHYSICAL

(for physical education institutions) : Our Physical Education Department possesses the following

- a. Please indicate details of equipment and facilities available for games, sports and physical education along with the extent of their utilization.

Play Grounds	Basket ball	✓
	Volley ball	✓
	Badminton	✓
	Football	: Sharing

Equipments

T.T. Table with bats, ball and net	:	1, 4, 3 packet ball
Shot	:	2
Disc	:	2
Volley Balls	:	4
Badminton bat, balls, shuttle cocks	:	12, 6 packet
Foot balls	:	1
Tennikoit rings	:	Nil
Skipping ropes	:	12
Chess board	:	3
Carom board with coins and striker	:	2
Pump	:	1
Measuring tapes	:	2
Almirah for storing purpose	:	2

22 FINANCIAL INFORMATION

Financial category of the institution (mark the relevant box)

Aided	✓
Unaided	
Government Owned	
University Department	

23 Income and Expenditure of the institution during the outgoing academic year:

a. Income : **Rs. 3571571.75**

Details of income received by way of grant from the Government, fees from students and such the source may be indicated time-wise.

b. Expenditure incurred : **Rs. 3552960.25**

Income and expenditure statement attached.

24 Fee Structure

a. What is the current tuition and other fee structure?

Category of seats	Intake	Tuition & other fees per annum	Total Fees collected
Merit seat, free seat, Payment seat, Management, NRI Quota	150	Tuition fees: Rs. 1200 Special fees: Rs. 417 Exam Fees: Rs. 585 MGUA fees Rs. 200 Grant Total Rs. 2402	189290 66448 86175 32500 374413
Others			

b. Whether the fees are charged as per the norms of the affiliating body / State Government? If not explain the reasons therefore:

As per the norms of the Government and the University.

c. Whether the fees collected are retained by the institution or remitted to the University or any other authority?

Remitted to the Government and University Account.

25. Endowment fund and reserve fund.

Please indicate whether the endowment fund and reserve fund are being maintained as per NCTE norms and or as per the requirements of the State Govt./ University? Furnish details of the Bank account / receipt number and date, amount and the party (ies) in whose name the funds are held (Note: The funds should be in the name of the recognized institution).

Not applicable since the College is fully aided by the State Government (Govt. funded).

26. Salary Structure

Does the salary structure of the teaching and supporting staff adopted by the institution conform to the scale of pay prescribed by the UGC/ Central Government / State Government as the case may be? If yes, pay scale adopted may be specified. If not, indicate the salary structure adopted with reasons therefore.

Direct payment of salary as per scales of pay prescribed by the UGC/ State Government rates.

Mode of Disbursement of Salary

If disbursement made through account payee cheques details of drawee bank with account number may be given

By Cash - each month

BRIEF RESUME.

27. Brief appraisal of the overall performance of the institution during the previous academic session may be given. Also indicate any inspection of the institution was carried out. If so details thereof may be given.

Secured 98.6 % pass in the B.Ed. Degree Examination of April 2006 with 9 distinction, 110 First Class and 28 Second class and One Third Class. The College bagged the Over All Winners Trophy for the Inter Collegiate Volley Ball Tournament held at SAM Training College, Poothotta and Second Place in the Inter Collegiate Badminton Competition and Second Place in the Inter Collegiate Quiz Competition at St. John the Baptist College of Education, Nedumkunnam. The College Athletic team won Second Place in the Inter Collegiate B.Ed. Athletic Meet held at Mannanam, Kottayam.

(Signature of the Head of the Institution / Principal)

Dr. K.K. John (*Principal*)
Titus II Teachers College, Tiruvalla

Seal